



UPMUNC 2019

Please PRINT clearly and provide all information.

SCHOOL NAME: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

FACULTY ADVISOR NAME: _____

FACULTY ADVISOR E-MAIL: _____

PHONE: _____

FAX: _____

- ROOM RATE IS \$266.49 INCLUSIVE PER ROOM PER NIGHT.
- PORTERAGE (LUGGAGE HANDLING) IS MANDATORY FOR ALL ATTENDEES. THE CHARGE WILL BE \$9.00 PER PERSON INCLUSIVE.
- HOTEL WILL ONLY ACCEPT RESERVATIONS SUBMITTED ON THESE FORMS with complete rooming list AND full payment.
- RESERVATIONS AND FULL PAYMENT ARE DUE TO Avril Atherton BY: **OCTOBER 10, 2019.**
- CANCELLATION POLICY: Must cancel in writing 72 hours prior to arrival otherwise you will be charged one nights room and tax for each room cancelled.
- EMAIL OR MAIL RESERVATIONS & ROOMING LIST TO: avril.atherton@interstatehotels.com
OR
Attn: Avril Atherton
Philadelphia 201 Hotel, 201 N. 17th Street Philadelphia, PA 19103
- HOTEL WILL ONLY ACCEPT FULL PAYMENT THROUGH THE ATTENDING SCHOOL VIA school check, money orders, cashiers checks (**no personal checks**) or credit card. If using credit card, group leader will need to reach out to Avril Atherton and she will send a secure link to be completed for credit card payment.
- CHECK Payable to: Philadelphia 201 Hotel,
201 N. 17th Street, Philadelphia, PA 19103, mail to the attention of: Avril Atherton)

- PLEASE COMPLETE THE SUMMARY INFORMATION BELOW:

Total Rooms _____ x # of nights _____ x \$266.49 = _____

Total # of people _____ x \$9.00 = _____

Grand Total Enclosed _____

UPMUNC 2019

SCHOOL NAME: _____

ARRIVING BY BUS/VAN/UBER/LYFT: _____

REQUESTED TIME OF ARRIVAL: _____

*Check in is at 3pm. We will contact the faculty advisor if earlier arrival time is available.

ROOMING FORM (please make extra copies of form if needed)

ALL INFORMATION NEEDS TO BE PRINTED CLEARLY

Room # 1	Last Name	First Name	Arrival Date	Departure Date
Occupant # 1				
Occupant # 2				
Occupant # 3				
Occupant # 4				

Room # 2	Last Name	First Name	Arrival Date	Departure Date
Occupant # 1				
Occupant # 2				
Occupant # 3				
Occupant # 4				

Room # 3	Last Name	First Name	Arrival Date	Departure Date
Occupant # 1				
Occupant # 2				
Occupant # 3				
Occupant # 4				

Room # 4	Last Name	First Name	Arrival Date	Departure Date
Occupant # 1				
Occupant # 2				
Occupant # 3				
Occupant # 4				

Room # 5	Last Name	First Name	Arrival Date	Departure Date
Occupant # 1				
Occupant # 2				
Occupant # 3				
Occupant # 4				

Room # 6	Last Name	First Name	Arrival Date	Departure Date
Occupant # 1				
Occupant # 2				
Occupant # 3				
Occupant # 4				