

UPMUNC Rules: Conference Policy

Registration

UPMUNC registration and delegation fees must be paid in full before a school will be provided with registration and conference materials. At registration, each school will receive delegate guides, delegate badges, pens, folders, and placards. Faculty advisors/head delegates will also be asked to sign contracts agreeing to the UPMUNC Code of Conduct.

Delegate Services and Delegate Resource Center

The Delegate Resource Center (DRC), located at the entrance of the Orchestra Room on the second floor, will address any problems you might encounter, including lost badges or placards. All resolutions and other conference materials will also be printed at the DRC. A member of the UPMUNC Secretariat will be at the DRC at all times to take care of any problems which may arise. It should be noted that delegates and faculty advisors are not allowed in the Orchestra Room. The Delegate Resource Center, located in Aria B, will provide computer and Internet access for delegates, and will open on Thursday evening, November 12, and close Saturday evening, November 14.

Identification Badges

Upon registration, each participant will receive a badge bearing his or her name, committee information and school identification. Schools that did not submit online badge requests will be able to request badges upon arrival. Badges must be worn in committee, within the hotel as identification, and as entrance passes to conference activities. For security reasons, we cannot allow persons without badges to take part in any conference function. If your badge information is incorrect or you lose your badge, please go to the DRC.

ID Badge and Placard Replacement

If a delegate loses his or her badge, a replacement badge will be issued at the cost of \$5. If a delegate loses his or her placard, the delegate(s) will be responsible for a \$5 replacement charge. Badge and placard replacement requests can be made at the DRC.

Dress Code

Proper attire for UPMUNC 2009 is standard Western business attire; men should wear jackets and ties with appropriate shirts and pants, while women should wear dresses, skirts or slacks with appropriate blouses. No sports caps, athletic shoes, jeans, or shorts should be worn in committee. UPMUNC staff are permitted to ask inappropriately dressed delegates to leave committee rooms until they have changed.

Laptop Computers and Pre-Written Resolutions

A main goal of Model United Nations is to achieve consensus and formulate policy through debate. For this reason, **UPMUNC does not permit the introduction of pre-written resolutions.** Dais staffs have been trained to recognize resolutions written prior to conference and they will not be accepted. In order to prevent the introduction of pre-written resolutions and to encourage participation by all delegates,

UPMUNC prohibits the use of laptop computers inside the committee room. UPMUNC staff will type, print and photocopy all approved resolutions.

Head Delegate and Faculty Advisor Meetings

On Thursday, Friday and Saturday night, the Secretary-General, the Director-General, the Chief of Staff and the Under Secretary-Generals will meet with Head Delegates and Faculty Advisors for a period of one hour. The first portion of these short meetings is mandatory; this portion will feature important handouts, announcements, reminders and updates. The latter part of these meetings is optional but is an excellent opportunity for the Advisors and Head Delegates to voice any concerns, complaints and compliments they (and/or their delegates) may have.

Head Delegate and Faculty Advisor Brunch

All Head Delegates and Faculty Advisors are cordially invited to join the Secretary-General and the Director-General in the ____ on Friday, November 13 at 11.30 am for brunch. This is an opportunity to collectively discuss the future of the Model UN Circuit as a whole.

Awards

While UPMUNC values the learning experience of a Model United Nations Conference above all else, we do issue two types of awards at UPMUNC: Individual Delegate Awards and Delegation Awards.

Individual Delegate Awards (IDAs)

- Best Delegate
 - One per committee
 - 3 points
- Outstanding Delegate
 - Variable
 - 2 points
- Honorable Mention
 - Variable
 - 1 point
- Verbal Commendation
 - Variable
 - 0 points

The Individual Delegate Awards are judged and awarded by the Committee Chair (and Crisis Director). Awards are largely given out on the basis of the following criteria: adherence to national policy; cooperation with others; knowledge and use of Parliamentary Procedure; general conduct, including adherence to UPMUNC Rules; speaking, including both formal debate and caucusing; written output, including Position Papers, Working Papers, Resolutions, press releases, communiqués. A delegate's performance in and out of committee, over the four days of the Conference, is taken into account.

Delegation Awards (DAs)

- Best Large Delegation
 - Awarded to the Large Delegation with the maximum number of points
- Best Small Delegation
 - Awarded to the Small Delegation with the maximum number of points
- Outstanding Large Delegation
 - Awarded to the Large Delegation with the second highest number of points
- Outstanding Small Delegation
 - Awarded to the Small Delegation with the second highest number of points

The number of points a delegation is awarded is calculated by dividing the total number of points a delegation has earned (via the IDAs) by the total number of delegates. The cut-off between a Large Delegation and a Small Delegation equates to the median delegation-size at the Conference.

Please note that general misconduct by even a single delegate during the Conference may prevent an entire delegation from receiving any awards.

Alcohol and Illegal Substances

Any UPMUNC participants discovered to be in the unlawful possession of narcotic drugs or alcohol, either in their rooms or elsewhere in the hotel, will be severely reprimanded by the proper authorities and hotel security. Hotel security will not only confiscate such contraband, but will evict the delegate's entire school from the hotel. All staff members will do their utmost to ensure that any violations of this policy are dealt with immediately. All UPMUNC staff members are empowered to take possession of the alcohol of underage UPMUNC delegates and their guests.

Safety and Security at UPMUNC

Although Philadelphia is a beautiful and historically rich city, it is nonetheless an urban community. Standard safety precautions should always be taken when travelling throughout the city. While in the hotel, it is imperative to maintain a high level of decorum and quiet, especially at night. To this end, UPMUNC will conduct security watches on delegate floors and in elevators. UPMUNC security exists to compliment the hotel's security staff and to keep schools from being evicted from the premises. UPMUNC security staff are trained to be respectful of delegates at all times; we request that delegates reciprocate.